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Aberdeen City Health & Social Care Partnership  
*A caring partnership*

## **Risk, Audit and Performance Committee**

### **Minute of Meeting**

**Tuesday, 10 September 2024**  
**10.00 am Virtual - Remote Meeting**

ABERDEEN, 10 September 2024. Minute of Meeting of the RISK, AUDIT AND PERFORMANCE COMMITTEE. Present:- Councillor Martin Greig Chairperson; and Councillor John Cooke, Hussein Patwa, Jamie Dale, Anne MacDonald (Audit Scotland), Alison MacLeod, Fiona Mitchelhill and Sandy Reid.

Also in attendance: Sarah Gibbon, Vicki Johnstone, Stuart Lamberton, Graham Lawther, Calum Leask and Simon Rayner.

Apologies: Fraser Bell and Michael Oliphant (Audit Scotland).

**The agenda and reports associated with this minute can be found [here](#).**

**Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.**

### **DECLARATIONS OF INTEREST OR TRANSPARENCY STATEMENTS**

1. There were no Declarations of Interest or Transparency Statements.

### **EXEMPT BUSINESS**

2. There was no exempt business.

### **MINUTE OF PREVIOUS MEETING OF 4 JUNE 2024**

3. The Committee had before it the minute of its previous meeting of 4 June 2024, for approval.

### **The Committee resolved:-**

to approve the minute as a correct record.

### **DECLARATIONS OF INTEREST OR TRANSPARENCY STATEMENTS**

4. The Committee had before it the planner of committee business, as prepared by the Chief Operating Officer.

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**The Committee resolved:-**

- (i) to note the reason outlined for the deferral of the report at line 10 (Review of Financial Governance); and
- (ii) to otherwise agree the Planner.

**QUARTERLY FINANCIAL MONITORING REPORT - HSCP.24.063**

5. The Committee had before it a report on the revenue budget performance to 30 June 2024 for the services within the remit of the IJB. The Chief Officer introduced the report.

**The report recommended:-**

that the Committee

- (a) note the report in relation to the IJB budget and the information on areas of risk and management action; and
- (b) approve the budget virements set out in the report.

**The Committee resolved:-**

to agree the recommendations.

**INTERNAL AUDIT UPDATE REPORT - HSCP.24.065**

6. The Committee had before it a report prepared by the Chief Internal Auditor providing an update on Internal Audit's recent work on the progress against the approved Internal Audit plans, audit recommendations follow up, and other relevant matters.

**The report recommended:-**

that the Committee:

- (a) note the contents of the RAPC - Internal Audit Update Report September 2024 ("the Internal Audit Update Report"), as appended at Appendix A, and the work of Internal Audit since the last update; and
- (b) note the progress against the approved 2023/24 and 2024/25 Internal Audit Plans as detailed in the Internal Audit Update Report.

**The Committee resolved:-**

to note the information provided.

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**QUARTERLY PERFORMANCE REPORT AGAINST THE DELIVERY PLAN -  
HSCP.24.064**

7. The Committee had before it a report providing assurance and updating on progress of the Delivery Plan as set out within the ACHSCP Strategy Plan for 2022-2025. The Transformation Programme Manager introduced the report.

**The report recommended:-**

that the Committee note the Delivery Plan Quarter 1 Summary, the Tracker and Dashboard as appended to the report.

**The Committee resolved:-**

to note the information provided.

**NAVIGATOR PROJECT EVALUATION - HSCP.24.016**

8. The Committee had before it a report prepared by the Alcohol and Drug Partnership (ADP) Lead, outlining learning from a test of change using a navigator service funded by the ADP and based in Aberdeen Royal Infirmary. The ADP Lead introduced the report and responded to questions from Members.

**The report recommended:-**

that the Committee note the content of the report.

**The Committee resolved:-**

to note the information provided.

**ACCOUNTS COMMISSION: IJB FINANCE AND PERFORMANCE REPORT 2024 -  
HSCP.24.072**

9. The Committee had before it a report providing an overview and key messages from the recent Accounts Commission report, published by Audit Scotland on 25 July 2024. The Programme Manager introduced the report.

**The report recommended:-**

that the Committee note the report as attached at Appendix A and the assurance provided in respect of the recommendations made.

**The Committee resolved:-**

to note the information provided.

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**DATE OF NEXT MEETING - 3 DECEMBER 2024**

**10.** The Committee had before it the date of the next meeting: Tuesday 3 December 2024 at 10am.

**The Committee resolved:-**

to note the date of the next meeting.

- **COUNCILLOR MARTIN GREIG, Chair.**